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Composition I

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Collin College

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COLLIN COLLEGE

COURSE SYLLABUS

Course Information

Course Number: ENGL 1301

Course Title: Composition I

Course Description: Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. Lab required.

Course Credit Hours: 3

Lecture Hours: 3

Lab Hour: 1

Prerequisite: Meet TSI college-readiness standard for Reading and Writing; or equivalent

Student Learning Outcomes:

- **State-mandated Outcomes:** Upon successful completion of this course, students will:
 1. Demonstrate knowledge of individual and collaborative writing processes. (Teamwork, Communication Skills)
 2. Develop ideas with appropriate support and attribution. (Communication Skills)
 3. Write in a style appropriate to audience and purpose. (Communication Skills)
 4. Read, reflect, and respond critically to a variety of texts. (Critical Thinking)
 5. Use Edited American English in academic essays.
- **Additional Collin Outcome:** Upon successful completion of this course, students should be able to do the following:
 1. Demonstrate personal responsibility through the ethical use of intellectual property. (Personal Responsibility)

Withdrawal Policy: See the current *Collin Registration Guide* for last day to withdraw.

Collin College Academic Policies: See the current *Collin Student Handbook*

Americans with Disabilities Act Statement: Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to contact the ACCESS office, SCC-D140 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current *Collin Student Handbook* for additional information.

INSTRUCTOR INFORMATION

Instructor's Name: Jonathan Cowen Harrell

Office Number: L 215

Office Hours: By appointment only. Thursdays.

Appointments must be scheduled no later than Monday of the week requested.

Phone Number: 972-881-5090

Email: jharrell@collin.edu

Class Information:

Section Number: ENGL 1301.RB2 CRN: 13410

Meeting Location: D204 MW 1:25 - 2:55 pm

Course Resources:

The Norton Field Guide to Writing with Readings and Handbook (2016 MLA Update). Bullock, Goggin, and Weinberg, eds. New York: Norton, 2016. Print.
ISBN-13: 978-0393264388

Supplemental Text:

Caston, Anne. *Prodigal*. Aldrich Press: New York, 2016. Print.

Supplies: 1) One 3-inch binder; 2) 12 tab inserts with plastic tabs; 3) two college-ruled single-subject spiral notebooks; 4) one highlighter with flags for note-taking; 5) one black pen; 6) one blue pen; and, 7) one red pen.

Attendance Policy: All classes will meet as scheduled. A doctor's note must be provided if student is absent due to illness. A note from coach must be provided if a student is absent due to an extracurricular activity.

Additional Student Learning Outcomes:

Copy Books. A copy book is a collection of transcription assigned throughout the semester that corresponds to reading assignments. Copy book entries will be numbered. Copy books CANNOT be typed.

Method of Evaluation:

Quizzes cannot be made up. Average will be taken from existing quiz grades. However, a student will receive a grade of zero for a quiz administered on a class day missed due to unexcused absence. In other words, I must be notified before class about a forthcoming absence to warrant quiz exclusion.

Lab Component: LAB SCRIPT

The lab component is an integral part of this writing course. Over the course of the semester, you will need to complete a combination of typically eight entries in your **LAB SCRIPT**. This lab is not the same as regular daily course work that you must complete to stay on track in the class; it is, instead, designed as additional writing-focused activities that will help improve your writing throughout the term. During the semester, you will need to track and provide evidence of completing these lab requirements outside of class. The **LAB SCRIPT** is designed to support writing as a process and will include assignments such as class-reading related journals and focused writing exercises. The Lab Script will be completed in the lab notebook, and will be graded on a 100-point scale, with each

assignment measuring from 5 - 20 points. The 100 points will equal 10% of the final course grade.

Final Essay Exam	20%	Quiz	10%
Essay Final Drafts Average	15%	Lab Script	10%
Homework	15%	Copy Book	10%
Essay Drafts Average	10%	Notes	10%

6.24 Repeating Courses

Grades of all courses taken will be recorded on the student's transcript. The highest grade earned will be used in computing the grade point average and applied toward degree or program requirements. beginning fall 2002, a course in which a grade (including W) has been received can be repeated only one (1) time to replace the grade. The grade received does not affect the student's ability to repeat a course.

Registration holds will be placed on courses that have been attempted twice.

When a course is repeated:

1. Only one (1) course/grade will be counted in a student's GPA.
2. The highest grade will be used in GPA calculations.

Courses repeated before fall 2008 will have only the last grade and credits (whether higher or lower) earned used in computing the grade point average and applied toward degree or program requirements.

Veterans should consult the Director of Financial Aid/Veterans Affairs before repeating any course. Students planning to transfer to another college or university should check with a Collin College academic planning consultant (advisor) or with receiving institutions for their repeat policies. See the Registration Guide for details on specific courses.

Student Handbook, p. 69

The first rule of good speaking is to know and speak the truth.

~Phaedrus



Course Calendar

part ONE

INTRODUCTION TO AUDIENCE, ETHICS, CRITIQUING, THESES

Class Introductions, Syllabus Overview, Supplies Overview, Email List, Policies Review, Q & A, In-Class Assessment

***Essay 1 Personal Narrative

PURPOSE, STANCE, GENRE

PART 1-THE GENRE TOOLKIT-1 HW#1 CBN #1, #2 Lab #1 -10pts

***Essay 1 Personal Narrative Proofreading/Drafting

EVALUATIVE READING

PART 1-THE GENRE TOOLKIT-2&3 HW#2 CBN #3, #4 Lab #2 -15pts

part TWO ***Essay 1 Final Draft

OUTLINES AND CATEGORIES

PART 1-THE GENRE TOOLKIT-4 HW#3 CBN #5, #6 Lab #3 -10pts

***Essay 2 Argumentative

READING YOURSELF, READING YOUR PEERS

PART 2-PROJECTS-5-BLOGS HW#4 CBN #7, #8 Lab #4 -15pts

***Essay 2 Argumentative Peer Proofreading/Revising

HOW TO TELL THE STORY YOU WANT TO TELL

PART 2-& 3-Modes, Arguments HW#5 CBN #9, #10 Lab #5 -10pts

***Essay 2 Argumentative Presentations/Final Drafts

WRITING TO BE "HEARD"

PART 3-ORGANIZATION & SOURCES HW#6 CBN #11, #12 Lab #6 -15pts

part THREE ***Essay 3 In-Class Essay PROCESS ANALYSIS

HOW MANY STEPS DOES IT TAKE?

PART 4-PROCESSES HW#7 CBN #13, #14 Lab #7 -10pts

***Essay 4 CAUSE AND EFFECT DRAFTING

PICTURING, DIVIDING, COMPARING, CONTRASTING, DEFINING

PART 5-PRESENTATIONS HW#8 CBN #15, #16

***Essay 4 CAUSE AND EFFECT Proofreading/Revising

FIRST, THIS HAPPENED. THEN, YOU WOULDN'T BELIEVE WHAT HAPPENED NEXT!

PART 5-PRESENTATIONS HW#9 CBN #17, 18 Lab #8 -15pts

part FOUR ***Essay 4 Final Drafts

DEVELOPING TECHNICAL GRAMMAR SKILLS

PART 4-RESEARCH & ANNOTATIONS HW#10, 11 CBN #19, #20 EC Lab #9-5pts

***Essay 5 Research--Synthesizing Sources, Paraphrasing, Quoting Speeches, Essays

COMBINING YOUR STRONGPOINTS

PART 4 -PLAGIARISM HW#12 CBN #21, #22 EC Lab #10 -5pts

***Essay 5 Research--Final Draft--In-Class Revision work and completion

RESEARCH TEXT READINGS AND CLASS DISCUSSIONS, RESPONSES

PART 3-"PERSONAE" HW#13 CBN #23 EC Lab #11 -5pts

part FIVE ***Essay 6--Practice Final Essay Exam (in-class)

OCCUPATIONAL PREPAREDNESS

PART 2-GRANT PROPOSALS HW#14 CBN #24 EC Lab #12 -5pts

FINAL EXAM

RESEARCH DOCUMENTATION

READINGS, EC HW#15 CBN #25 EC Lab #13 -5pts

MORE THAN THE BASICS--RESEARCH & FINAL EXAM PREP

Homework Review, Filing Lab Script Revisions & Completion
i.e., Title Page, Table of Contents, Notes, Author Intro

FINAL EXAM